

21 NCAC 16U .0104 COOPERATION WITH BOARD INQUIRY

(a) A licensee shall cooperate with the Board in connection with any inquiry it shall make. Cooperation includes:

- (1) acknowledging and responding in a timely manner to all inquiries from the Board or its representatives;
- (2) claiming Board correspondence in a timely manner from the U. S. Postal Service or other delivery service, including correspondence by email;
- (3) being available in a timely manner for investigative interviews with Board representatives; and
- (4) providing accurate and complete information in response to all Board inquiries.

(b) For purposes of this Rule, an "inquiry" means any request from the Board or its representatives for information or documentation, including investigative subpoenas and interview requests. "Timely" means within the time specified by the Board for response to an inquiry or, if no time is specified, within five business days of receipt.

(c) A licensee shall notify the Board in writing within 10 business days of any change in the licensee's addresses or telephone numbers, and shall provide the Board with an email address through which the Board may communicate inquiries to the licensee.

*History Note: Authority G.S. 90-27; 90-28; 90-41; 90-48;
Eff. August 1, 2024.*